

Laboratory Newcomer Checklist – Département de physique

Before starting any work in the laboratory, a new comer in the labs must take note of the following:

- ☐ Emergency phone number : **811** (main campus).
- ☐ Active shooter (video), evacuation (video) and mobile emergency notification application <https://www.usherbrooke.ca/urgence/>. This application allows you to receive alert and/or emergency messages from the University. You can also use it to report an emergency to the security/safety services.
- ☐ Room numbering system (D1, D2, D3, ... level 0, level 1000, level 2000).
- ☐ Eye-washing stations location.
- ☐ Emergency shower location.
- ☐ Location and operation of the fire extinguisher. In the event of a fire, the top priority is to alert people around you, get to safety and contact security. If you use the fire extinguisher, always aim at the base of the fire and not at the flames. Do not use a water extinguisher to fight an electrical fire.
- ☐ First aid kit location.
- ☐ Oxygen detectors: location and instructions to follow during an alarm.
- ☐ Two-stage fire alert system: pre-alert and evacuation signal.
- ☐ Gathering point in case of evacuation.
- ☐ Need for training in cryogenics and compressed gases.
- ☐ Need to follow the “Laboratory Health and Safety (SIMDUT)” training given by the University. Take the HALF-DAY training which is offered at the start of each session.
- ☐ MSDS and HECHMET database.
- ☐ Reporting a dangerous situation.

The emergency number (**811**) should be called immediately in the event of a fire, chemical spill, or laboratory injury. An intervention team is available 24/7 for any problem related to hazardous materials.

The security site of the physics department is:

<http://www.physique.usherbrooke.ca/securite/>

☐ I undertake to read the documents relating to:

- Law C-21

- Safety in laboratory

☐ Special training, given by Michaël Lacerte (physics technician), must be followed for work in clean rooms.

First name and last name of the

newcomer printed clearly

Role (master, PhD, trainee, etc...)

Signature of newcomer

Date

Name of supervisor for the tour printed clearly.

Signature of supervisor for the tour

Date

Scan this form and send it to Christian Lupien (manager of the physics security website).